



## ST GREGORY'S CATHOLIC PRIMARY SCHOOL

### WRAPAROUND CARE PROVISION

*We give thanks to God, work together and always try our best*

#### **Wraparound Provision Opening Times**

The Breakfast Club is open to pupils Monday to Friday from 7.30am to 8:45am.

The Teatime Club is open to pupils Monday to Friday from 3:30pm to 5.30pm.

#### **Bookings**

To book a place for your child, email [bafclub@st-gregorys.co.uk](mailto:bafclub@st-gregorys.co.uk). Bookings will be taken over the phone at late notice in the event of an emergency. Please provide the name and class of your child and which days are required. Please note, you will only receive a response if a space is unavailable. If there is a space, you will receive no response and the place is booked.

#### **Fees**

Breakfast: £5.50 per child, per session for one child and £4.50 for siblings.

Teatime: £10.00 per child, per 2 hour session for one child and £9.00 for siblings.

£6.00 per child, per 1 hour session for one child and £5.00 for siblings

Breakfast and tea time club sessions will be charged separately. Payments should be made via Parent Pay and will be charged **after** the child has attended the session.

Access to wraparound provision may be restricted if your account is in arrears.

#### **Staff**

Our staff aim to look after your children in a safe and secure environment providing a friendly, happy and relaxed atmosphere. Staff are very experienced and are qualified to meet your child's individual needs promoting their welfare by providing activities and play opportunities making it a comfortable, attractive and stimulating environment. All staff are employed by St Gregory's Primary School in accordance with OFSTED regulations which require DBS checks to be carried out. All staff serving food will have a Food Hygiene certificate.

The Designated Safeguarding Lead is Mrs Dunne, Head Teacher. The Deputy Designated Lead is Mrs Blackwood, Deputy Headteacher.

#### **Aims and Objectives**

- Caring for your child comes first, our priority is your child and the care we provide.
- To maintain a close partnership with parents/carers and other professionals
- To support children we will provide quality provision for children in the setting.
- To support parents and carers in offering a high quality provision.
- The ensure policies and procedures will be in place including safeguarding, health and safety.
- There will be qualified first aiders on site at all times during the provision



## Quality Activities

- Age appropriate - we have many varied resources meeting the needs of different age groups.
- Planned activities - a programme of activities planned on a weekly basis, all child initiated, some adult led.
- Homework support - an area made available for children wanting support with homework. Please note our Breakfast Club staff are not teachers but they will offer support where needed.
- Indoor and outdoor activities (weather permitting) - we are able to use the main hall and playground for free flow and outdoor play.
- Your child may have opportunities to visit the computer suite, activities such as art and craft sessions, stories, jigsaws etc

## Food Menu

- Breakfast will mainly be a choice of fruit juice, toasted bagels, toast and cereals. Please advise school immediately if your child has any allergies or dietary restrictions. We can cater for gluten free diets.
- A snack will be provided at the Teatime Club eg a sandwich, vegetable sticks, piece of fruit, yoghurt

## Absence

Please inform the school by email to [bafclub@st-gregorys.co.uk](mailto:bafclub@st-gregorys.co.uk) if your child will not be attending due to illness or any other reason. If your child becomes unwell during Breakfast Club or Tea time Club we will contact you to come and collect them. Please remember to keep your contact form up to date.

## Complaints Procedure

Complaints should be made to the school office. If a situation is not resolved the headteacher will be contacted and the formal complaints procedure will be followed. You can find a copy of the complaints procedure on the school website [www.st-gregorys.co.uk](http://www.st-gregorys.co.uk).

## Behaviour

We will continue to follow the aims of the Behaviour Policy that is adopted within our school. You can find this on the school website [www.st-gregorys.co.uk](http://www.st-gregorys.co.uk).

## Special Educational Needs

Staff within our school follow our special needs policy. They are very experienced and have a great understanding of special needs. They will organise the planning activities to work with all children and respond to individual needs.

## Contacts

<a href="mailto:bafclub@st-gregorys.co.uk">bafclub@st-gregorys.co.uk</a>	<a href="mailto:office@st-gregorys.co.uk">office@st-gregorys.co.uk</a>
?????	0191 455 2909

Approved by Local Governing Committee	July 2023
Review	July 2024